

HISTORIC DISTRICT COMMISSION
TOWN OF EAST HARTFORD
PUBLIC HEARING
October 1, 2012

The Public Hearing of the Historic District Commission of East Hartford, Connecticut was called to order at 7:00 p.m. in the Building Department Conference Room at Town Hall by Chair David Holmes.

On a roll call by Chair David Holmes:

PRESENT: Chair David Holmes, Travis Simpson, Alternate Jeffrey Cummings, Gloria Visgilio-Lupi, Alternate Mary Manns and Alternate Eileen Driscoll.

ABSENT: Vice-Chair Steven Hudak and Karen Bonzani

ALSO PRESENT: Liaison, Clare Fravel; Municipal Historian, Raymond Johnson; Applicant, Ms. Amy Rio

Legal Notice read by Liaison, Clare Fravel.

Presentation by Applicant (#79) – 244 Naubuc Avenue – (Owner: Rio): Certificate of Appropriateness requested for installation of wood windows. The applicant is replacing 3 windows on the west elevation of the home (facing Naubuc Avenue). The windows will be Harvey Majesty custom wood replacement windows. The windows will be double hung with a standard top sash lift rail and will have a colonial grid (6 over 6).

A brief discussion followed.

There being no further discussion, the Public Hearing was CLOSED at 7:05 p.m.

Respectfully submitted,


Michelle Enman, Clerk

TOWN CLERK
EAST HARTFORD

2012 OCT - 2 P 1:12

David J. Cook

HISTORIC DISTRICT COMMISSION
TOWN OF EAST HARTFORD

REGULAR MEETING MINUTES: October 1, 2012

The regular meeting of the Historic District Commission of East Hartford, Connecticut was called to order at 7:05 p.m. in Conference Room A on the first floor of Town Hall by Chairman David Holmes. On a roll call by Secretary Gloria Visgilio-Lupi:

PRESENT: Chairman David Holmes, Gloria Visgilio-Lupi, Travis Simpson, Alternate Eileen Driscoll, Alternate Mary Manns and Alternate Jeffrey Cummings.

ABSENT: Vice Chairman Steven Hudak and Karen Bonzani

ALSO PRESENT: Liaison Clare Fravel, Applicant Mrs. Amy Rio, and Municipal Historian Raymond Johnson

Alternate Eileen Driscoll and Alternate Jeffrey Cummings were appointed voting members by Chairman Holmes.

Mr. Cummings made a MOTION to move Agenda item #7A; seconded by Mr. Simpson. Vote was unanimous and uncontested.

ACTION ON APPLICATION FOR CERTIFICATE OF APPROPRIATENESS #79 FOR 244 NAUBUC AVENUE (OWNER: RIO) – INSTALLATION OF WOOD WINDOWS. The applicant will be replacing 3 windows on the west elevation (facing Naubuc Avenue) with Harvey Majesty Wood windows. Chair Holmes asked the applicant if the windows would be all wood and her answer was “yes”. Mr. Simpson made a MOTION to approve Certificate of appropriateness #79 for the installation of wood windows at 244 Naubuc Avenue; seconded by Mr. Cummings. Vote was unanimous and uncontested.

ACCEPTANCE OF MINUTES:

MOTION by Mr. Simpson to accept the September 10, Public Hearing Minutes; seconded by Ms. Driscoll. Vote was unanimous and uncontested. MOTION by Mr. Simpson to accept the September 10, 2012 Regular Meeting minutes; seconded by Mr. Cummings. Vote was unanimous and uncontested.

COMMUNICATIONS: The items listed on the agenda were presented and discussed by Ms. Fravel. In addition:

1. Ms. Fravel passed out literature that she received from attending a workshop given by the CT Trust for Historic Preservation. The workshop was about how to manage historic districts in CT with effective procedures.
2. Ms. Fravel gave Commission members a new listing of all members and their contact information.

TOWN CLERK
EAST HARTFORD

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Robert J. Bank

OPPORTUNITY FOR CITIZENS/RESIDENTS TO SPEAK: None

OLD BUSINESS:

REVISED DRAFT OF "DEAR NEIGHBOR LETTER": Ms. Fravel will make one change to the Dear Neighbor Letter, she will change "visible from a public road" to "visible from the public right away" as in appears in the Town's ordinances. Mr. Holmes will stop by the Grants Office and sign the letter so it could be mailed out to the residents that live in the Historic District.

RESPONSE TO INQUIRY, RE: LEGAL NOTICES POSTED IN GAZETTE AND HARTFORD COURANT: The funding in the budget would not allow the Commission to publish in both the Courant and the Gazette. Chair Holmes will find out how much our public notice would cost if published in the Gazette. Our public notices in the Hartford Courant usually cost around \$42.47. Ms. Fravel will then look into changing from the Courant to the Gazette if the Gazette's rates are cheaper and would allow the necessary flexibility in posting the public notice.

RESPONSE TO INQUIRY, RE: NAUBUC AVENUE BRIDGE REHABILITATION: The Naubuc Avenue bridge is under construction at this time and is closed to traffic. The Town of Glastonbury is doing their best to keep the historic integrity of the bridge while reinforcing the bridge for vehicle traffic.

NEW BUSINESS

BREWER HOUSE TRUST FUND: The Brewer House Trust Fund allows the Town to use 20% of the funding each year for maintenance of the house and grounds. Ted Fravel, the Parks and Recreation Director and Mayor Leclerc determined that the house could use new window treatments and a new carpet going up to the second floor. Mr. Cummings also stated that there was a leak in the Historical Society's 2nd floor office that damaged the ceiling and that a hand rail needs to be added to the stairway that ascends to the attic. Ms. Fravel will contact Mr. Fravel regarding the ceiling repairs and the hand rail and schedule another walk through. Also, Mr. Simpson brought up the idea of having a "meet and greet" or a neighborhood picnic in the future at the Brewer House for the Historic District residents.

PAYMENTS:

1. Clerk (\$75)
2. Hartford Courant (\$42.47)

MOTION by Ms. Visgilio-Lupi to pay the above listed expenses; seconded by Mr. Cummings. Vote was unanimous and uncontested.


OPPORTUNITY TO DISCUSS ITEMS NOT ON THE AGENDA: Ms. Fravel passed out flyers advertising the upcoming Lantern Tour at Center Cemetery on October 13th.

Mr. Simpson was approached by the homeowners of the Octagon house on Naubuc Avenue about roof repairs that they may need to make. Mr. Simpson explained about the Historic District, and the rules and regulations that need to be followed. He directed them to speak with Ms. Fravel if necessary.

Mr. Cummings mentioned that there are aerial photos from 1928 on the Town of East Hartford's website on the Assessor's page.

ADJOURNMENT: MOTION by Mr. Simpson to adjourn the meeting at 7:59 p.m.; seconded by Ms. Driscoll. Vote was unanimous and uncontested.

Respectfully Submitted,


Michelle Enman, clerk